



DRIPPING SPRINGS  
Texas

*Open spaces, friendly faces.*

## **Commercial Certificate of Occupancy Checklist**

Apply online via: [www.mygovernmentonline.org](http://www.mygovernmentonline.org) (MY PERMIT NOW)

<input type="checkbox"/>	<b>COMMERCIAL C.O. Application</b> – See forms page, upload to the on-line application via MY PERMIT NOW
<input type="checkbox"/>	<b>Survey/Site Plan</b> - showing current building, parking, and landscape improvements
<input type="checkbox"/>	<b>Floor Plan of Building</b> Must include total square foot and dimensions of each room.

*\*After application is received by Building Department, a consultation may be required to determine if other City Code's need to be met through an additional review process\**

*\*IF APPLICABLE – this project may be subject to additional professional fees billed at a later date separate from your permit fees. If you have questions if this applies to your project please ask our Building Permit Technicians; [belliott@cityofdrippingsprings.com](mailto:belliott@cityofdrippingsprings.com) or [sromero@cityofdrippingsprings.com](mailto:sromero@cityofdrippingsprings.com)*