



## **Request for Reduced or Waived Building Permit Fees due to Emergency or Disasters**

**Property Owner:**

**Address:**

**Phone:**

**E-Mail Address:**

**Type of project:**

Residential Building Permit

Commercial Building Permit

**Date of Damage:**

Description of Damages caused by Natural Disaster or Emergency (attach photos or additional information if available):

**By signing this request, I affirm that the damages to my property were caused by a natural disaster or emergency covered by the attached policy to the best of my knowledge:**

**Signature:**

**For Office Use Below - City Staff Only:**

**Date Received:**

**Date of Disaster/Emergency Declaration:**

**Approved?:**

**Denied?:**

**Date Approved/Denied:**

**Approval Amount (if any):**

**Building Official Signature:** \_\_\_\_\_

**Mayor Signature:** \_\_\_\_\_

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